

EXHIBITOR AND SPONSORSHIP REGISTRATION | SUNDAY, APRIL 14TH, 2024

EXHIBIT SPACE FEES EXHIBIT SPACE RESERVATION

EXHIBITOR VENDOR SPACE
\$500 <input type="checkbox"/>
Options <input type="checkbox"/> Electricity \$50 (Based on availability)

ADMITTANCE TO THE EXHIBIT AREA

Entrance to the exhibition is by Stillwater Wedding Experience name badge only. Each company that purchases an exhibit space is entitled to two (2) complimentary registrations. Additional registrations may be purchased for \$50. Each vendor that purchases an exhibit space will receive (4) additional complimentary tickets for the SWE Wedding Experience (valued at \$25). Exhibitors are encouraged to give these complimentary tickets to their couples wishing to come to the event.

DISPLAYS, MATERIALS AND PROPS

Displayed items must sit inside the confines of the 8' x 10' booth space. This can be on the 8' table that is included, or on the floor. Displayed items must not impede or block the line of sight to the booth next to you and cannot sit or extend into the aisle.

PROHIBITED AT EXHIBIT

- Large display materials over 8 feet high or that exceeds the 8 foot table dimensions.
- The serving of alcoholic beverages unless the exhibitor is a beverage distributor, wine merchant and/or winery. Wine service is limited to tasting and/or sample sizes not to exceed 4 liquid ounces
- Audio presentations of speech and/or music
- Flammable materials and pyrotechnics

BOOTH ASSIGNMENT AND SUBLEASE

JX Event Venue will strive to fulfill all space requests. In the event that the exhibitor's preferences are unavailable, JX Event Venue reserves the right to assign an alternate space. Confirmation of specific space will be made once all exhibit requests have been received and in the order that JX Event Venue receives paid contracts. The Exhibitor shall not sublet booth or any equipment provided by JX Event Venue; nor shall exhibitor assign this lease in whole or in part. Payment must be received before booth space is confirmed.

The deadline is April 1st, 2024. The initial booth space fee includes:

- One 8' x 10' booth space (either hightop or banquet table) + 2 chairs
- Listing in the JX Event Venue Stillwater Wedding Experience exhibit directory
- Listing on the JX Event Venue Stillwater Wedding Experience event page

SPONSORSHIP OPPORTUNITIES

There are several sponsorship opportunities that will provide increased visibility for your company throughout the Stillwater Wedding Experience. Become a Stillwater Wedding Experience Sponsor and receive the benefits listed below. Payment must accompany signed contract. For more information contact Kallan at vendors@one23events.com.

SPONSORSHIP COST AVAILABILITY

SPONSORSHIP	COST	AVAILABILITY
Bag Sponsor	\$2,500	1 available
Gold Level Advertiser (Full page in programs)	\$500	4 available
Silver Level Advertiser (Half page in programs)	\$250	4 available

Full sponsorship descriptions begin on next page >>

STILLWATER WEDDING EXPERIENCE SPONSOR OPPORTUNITIES 2021

BAG SPONSOR: \$2,500

- Exhibitor booth space included
- Maximum visibility throughout event
- Company name on registration event signage
- Company logo on SWE bags used by attendees during SWE
- Sponsorship and company profile noted on the Stillwater Wedding Experience event page
- Listing in event program sponsors section

GOLD LEVEL ADVERTISER: \$500

- Maximum visibility throughout event
- Full page color ad in event programs (5.5" wide by 8.5" high)
- Listing in event program sponsors section

SILVER LEVEL ADVERTISER: \$250

- Maximum visibility throughout event
- Half page color ad in event programs (5.5" wide by 4.25" high)
- Listing in event program sponsors section

Please complete Exhibit Space Contract on next page >>

EXHIBIT SPACE CONTRACT

DEADLINE: **April 1, 2024**

STILLWATER WEDDING EXPERIENCE: **Sunday, April 14, 2024**

\$500	<input type="checkbox"/>
Options	<input type="checkbox"/>
<input type="checkbox"/>	Electricity \$50 (Based on availability)

COMPANY INFORMATION

Please provide information exactly as it should appear in the program book.

Company Name _____ Primary Contact Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____ Website _____

Please provide the names of each person working in the exhibitor booth.

1. Name _____
2. Name _____

EXHIBIT PLACEMENT

Exhibit Space Contract is due **April 1, 2024**. To receive two complimentary registrations, this registration form **MUST** be filled out and returned with payment. Booth spaces will be assigned based on availability at the time your application and payment is received.

PAYMENT INFORMATION

**** JX VENUE WILL SEND A CREDIT CARD LINK FOR PAYMENT OR YOU CAN MAIL BACK SHEET WITH CC INFO ****

Your booth will not be reserved or confirmed without payment. Credit Card: Visa
MasterCard American Express Discover
Card No. _____ Expiration Date _____

CVV2 _____ Cardholder's Name _____

Signature _____

Check in the amount of \$ _____ payable to JX Event Venue has been enclosed.

NEW: VENDOR GRAND PRIZE!

Each exhibitor will have an opportunity to offer an item or service for the grand prize drawings. Every guest who visits every booth will receive raffle tickets to put in the prize drawing of their choosing. Please notify JX of your prize by April 1, 2024. Grand prizes must total \$500 in winnings or great. JX Venue will handle connecting winner + vendor.

*Vendors are welcome to do a smaller drawing at their booth as well. Vendor is responsible for contacting the winner they choose.

CONTRACT AGREEMENT

Name (please print) _____

Signature _____

RETURN THIS CONTRACT TO:

Submit a completed contract via email or mail to the attention of Kallan Klassen, JX Event Venue, 123 Second Street North Suite 301, Stillwater, MN 55082 • 651-342-0176 • vendors@one23events.com

IMPORTANT DATES

April 1, 2023

- Deadline to submit exhibit space contract.
- Deadline to submit 50-word company description, as it is to appear in the Stillwater Wedding Experience program.
- Deadline to register a giveaway (item/service) for Vendor Grand Prize raffle.

April 14, 2023

- Exhibitor set up time from 9am-11am
- Tear down takes place from 2-4pm